Ashburton Town Council

MINUTES OF A FINANCE COMMITTEE meeting
HELD ON
Tuesday 15th October 2024 at 19.30 in
The Chambers of the Town Hall

Present: Cllr. Turner (Chair)
Cllrs. Bovey, Distin, Giles, Hogbin, Nutley, Turner and Wood.

In attendance: Cllr. Pickvance, The Clerk, Deputy Clerk, Office Administrator, two invited speakers from Bank Youth Project and one member of the public.

142.24F Apologies.
There were no apologies received.

143.24F Declarations of interest.
Cllr. Hogbin expressed a personal interest in item 151.24F as she is a member of the BYP management group and Cllr. Wood expressed a personal interest in item 152.24F as she is a trustee of the Swimming Pool.

144.24F Public comments/statements.
There were none.

145.24F To receive the previous minutes of 17th September 2024.
Cllr. Turner confirmed that the minutes had previously been circulated. She signed them as a true and accurate record of the meeting.

146.24F Inspection of accounts.
Cllr. Hogbin inspected the accounts and queried one invoice for the Information Centre. After explanation from the Deputy Clerk, Cllr Hogbin agreed that no anomalies had been found.

147.24F Cheque/BACS payments for approval October 2024.
(Appendix 1) The payments for approval report were presented. The Deputy Clerk explained that it's just the normal things this month.

148.24F Monthly Town council expenditure and income details September 2024.
The Deputy Clerk presented the financial reports (Appendix 2) and confirmed that they had previously been circulated. Cllr. Turner proposed approval of the financial reports en bloc; seconded by Cllr. Hogbin. All in favour.

149.24F 2024/25 budget status report.
(Appendix 3) The Deputy Clerk reported a probable overspend on gas. The rest of this item falls within 150.24F.

150.24F To discuss the draft budget and precept for 2025/26.
The Clerk noted possible additions to the precept (which had been circulated). She noted that there is still water ingress from the flat roof so additional maintenance may be required. Discussion ensued regarding other items on this list and the Clerk was thanked for her work on this.

151.24F To review the funding request from the Bank Youth Project.

Standing Orders were suspended to allow the Chair of BYP to present the background to her application.

The Chair introduced herself and the treasurer and explained the increasing need for places such as BYP for young people to go. This need is increasing and caters for some pupils that refuse to attend school as well as those that have been excluded. There is a substantial percentage of people attending who need extra support and have nothing else. Several Councillors expressed the view that nothing could replace BYP and some of the young people who have attended over the last 25 years are probably better people for having been.

Standing Orders were reinstated.

Cllr. Turner proposed, subject to Full Council ratification and a public consultation, to grant the Bank Youth Project with £30,000; seconded by Cllr. Hogbin. All in favour.

152.24F To review the funding request from Ashburton Swimming Pool and agree to undertake a public consultation.

Cllr. Wood (who is also a trustee of the swimming pool) outlined the current need for funds and explained that if considerable funding is not received then the pool will not open in 2025. She explained that about half of previous money raised has had to be spent on ongoing costs. A large crack had been repaired but the water loss is still the same. Cllr. Wood explained that the plan is to get a professional diagnostic company in, which should cost in the region of £3,000 - £6,000 and then act on their report. Cllr. Turner proposed, subject to Full Council ratification and a public consultation, putting £30,000 on the precept; seconded by Cllr. Nutley. Majority in favour as Cllr. Pickvance was against. Cllr. Wood was asked to report back as soon as possible with regard to the results of the diagnostics.

153.24F Comparison of costings for the .gov website – feedback from conference and JMV.

The Clerk presented three quotes that had been received. The Deputy pointed out that there is still £2,000 on the web-hosting budget line to assist with the website. Cllr. Turner proposed going with company 3; seconded by Cllr. Distin. All in favour.

154.24F To investigate ownership of the Constitutional Club deeds.

The Clerk reported that the Council does not own these deeds.

155.24F Review of current CCTV provision in town.

The Deputy Clerk explained the current provision and projected a map of coverage. She reported that to upgrade the current provision would cost in the region of £7,500. The question remains as to whether to upgrade or take the opportunity to fully overhaul the provision. Cllr. Nutley represented an email that he has sent to TDC with regard to coverage of the short stay car park.

Cllrs. Hogbin and Turner agreed that Ashburton is generally a low crime area so suggested this topic be Held over and not prioritise funds at present.

156.24F Matters raised by Councillors for information only or possible inclusion on a future agenda.

Cllr. Pickvance asked that cycle racks be added to the next agenda.

ACTION

Cllr. Turner reported that she will approach Teignbridge Cllrs. Nutley and Rogers for equipment for the Town Team.

Cllr. Turner thanked everyone for attending and closed the public meeting at 21.09

Signed_____(Chair)_____Date_____

FINANCE COMMITTEE MEETING – 15th October 2024
SUMMARY OF ACTIONS

156.24F	**Matters raised by Councillors for information only or possible inclusion on a future agenda.** Clerk's office to ensure that Cycle Racks are an agenda item at the next Finance meeting.	

Appendix 1 – Item 130.24F

Payments for approval September '24	Gross total	VAT	Net (vat-free) total
Mayors Allowance		**£0.00**	£179.00
Ashburton Swimming Pool		**£0.00**	£1,250.00
Civic Budget			£88.31 ***
			£1,517.31

*** Agreed to pay 50% of total - £176.62, to include equipment

Appendix 2 – Item 131.24F

Ashburton Town Council

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
159	Telephone	10/07/2024		Information Centre N		Broadband	BT	S	213.11	42.62	255.73
160	Rates - Info Centre	15/07/2024		Information Centre N		Rates	Teignbridge District Counci	E	317.00		317.00
161	Electricity	23/07/2024		Information Centre N		Electricity	Total Energies	L	20.27	1.01	21.28
163	Stock	25/07/2024		Information Centre N		Stock	Dartmoor News	E	11.23		11.23
164	Stock	25/07/2024		Information Centre N		Stock	Stable House Studios	E	67.50		67.50
165	Stock	25/07/2024		Information Centre N		Stock	Two Ugly Sisters	E	66.00		66.00
162	Stock	25/07/2024		Information Centre N		Stock	GD Brazier	E	126.00		126.00
166	Rates - Info Centre	15/08/2024		Information Centre N		Rates	Teignbridge District Counci	E	317.00		317.00
167	Electricity	23/08/2024		Information Centre N		Electricity	Total Energies	L	31.33	1.57	32.90
171	Stock	27/08/2024		Information Centre N		Stock	Pete Webb	E	60.00		60.00
168	Stock	27/08/2024		Information Centre N		Stock	GD Brazier	E	83.00		83.00
169	Stock	27/08/2024		Information Centre N		Stock	J Bartram	E	59.25		59.25
170	Stock	27/08/2024		Information Centre N		Stock	Dartmoor News	E	3.75		3.75
								Total	**1,375.44**	**45.20**	**1,420.64**

Ashburton Town Council

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Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
163	Takings	03/07/2024		Information Centre M		Takings	Paypal	E	62.12		62.12
164	Takings	04/07/2024		Information Centre M		Takings	Paypal	E	15.94		15.94
165	Takings	05/07/2024		Information Centre M		Takings	Paypal	E	2.70		2.70
166	Takings	10/07/2024		Information Centre M		Takings	Paypal	E	28.65		28.65
167	Takings	11/07/2024		Information Centre M		Takings	Paypal	E	54.78		54.78
168	Takings	12/07/2024		Information Centre M		Takings	Paypal	E	55.08		55.08
169	Takings	15/07/2024		Information Centre M		Takings	Paypal	E	3.92		3.92
180	Takings	15/07/2024		Information Centre M		Takings	Paypal	E	9.33		9.33
170	Takings	17/07/2024		Information Centre M		Takings	Paypal	E	31.15		31.15
171	Takings	19/07/2024		Information Centre M		Takings	Paypal	E	26.98		26.98
172	Takings	22/07/2024		Information Centre M		Takings	Paypal	E	9.82		9.82
173	Takings	24/07/2024		Information Centre M		Takings	Paypal	E	53.99		53.99
174	Takings	25/07/2024		Information Centre M		Takings	Paypal	E	39.29		39.29
175	Takings	26/07/2024		Information Centre M		Takings	Paypal	E	0.98		0.98
176	Takings	29/07/2024		Information Centre M		Takings	Paypal	E	13.24		13.24
177	Takings	30/07/2024		Information Centre M		Takings	Paypal	E	2.70		2.70
178	Takings	31/07/2024		Information Centre M		Takings	Paypal	E	30.19		30.19
179	Takings	31/07/2024		Information Centre M	500941	Takings	Paypal	E	72.39		72.39
184	Takings	01/08/2024		Information Centre M		Takings	Paypal	E	7.86		7.86
185	Takings	02/08/2024		Information Centre M		Takings	Paypal	E	15.70		15.70
186	Takings	06/08/2024		Information Centre M		Takings	Paypal	E	52.81		52.81
188	Takings	07/08/2024		Information Centre M	500942	Takings	Paypal	E	240.00		240.00
187	Takings	07/08/2024		Information Centre M		Takings	Paypal	E	61.27		61.27
189	Takings	08/08/2024		Information Centre M		Takings	Paypal	E	38.55		38.55
190	Takings	09/08/2024		Information Centre M		Takings	Paypal	E	12.26		12.26
191	Takings	12/08/2024		Information Centre M		Takings	Paypal	E	30.94		30.94
192	Takings	14/08/2024		Information Centre M		Takings	Paypal	E	51.49		51.49
193	Takings	15/08/2024		Information Centre M		Takings	Paypal	E	15.94		15.94
194	Takings	16/08/2024		Information Centre M		Takings	Paypal	E	7.36		7.36
195	Takings	19/08/2024		Information Centre M		Takings	Paypal	E	21.86		21.86
197	Takings	20/08/2024		Information Centre M		Takings	Paypal	E	58.54		58.54
196	Takings	20/08/2024		Information Centre M		Takings	Paypal	E	30.35		30.35
198	Takings	22/08/2024		Information Centre M		Takings	Paypal	E	66.29		66.29

Ashburton Town Council

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Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
199	Takings	23/08/2024		Information Centre M		Takings	Paypal	E	5.89		5.89
200	Takings	28/08/2024		Information Centre M		Takings	Paypal	E	52.06		52.06
201	Takings	29/08/2024		Information Centre M		Takings	Paypal	E	8.10		8.10
								Total	1,290.52		1,290.52

Ashburton Town Council

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	B. Staffing	09/07/2024 - 29/08/2024				Confidential			14,608.69	88.20	14,696.89
136	IT services	10/07/2024		ATC Main Account		Broadband	Eclipse	S	51.84	10.37	62.21
137	Rates - Teignbridge	15/07/2024		ATC Main Account		Rates	Teignbridge District Counci	E	1,023.00		1,023.00
139	Rent	17/07/2024		ATC Main Account		Professional Fees	Howard Douglas	S	360.00	72.00	432.00
138	Town Hall Maintenance	17/07/2024		ATC Main Account		Cleaning	Church's	S	7.64	1.53	9.17
140	IT services	17/07/2024		ATC Main Account		IT support	JMV	S	351.00	70.20	421.20
140	IT services	17/07/2024		ATC Main Account		IT support	JMV	S	351.00	70.20	421.20
141	Town Hall Maintenance	17/07/2024		ATC Main Account		Cleaning	Pattersons	S	70.40	14.08	84.48
142	Mayor's Allowance	17/07/2024		ATC Main Account		As cost code	Mrs S Hogbin	E	42.95		42.95
143	Mayor's Allowance	17/07/2024		ATC Main Account		As cost code	Mrs S Hogbin	E	6.00		6.00
144	Gas	24/07/2024		ATC Main Account		Utilities	British Gas Lite	L	120.37	6.02	126.39
151	Photocopier Charges	26/07/2024		ATC Main Account		Photocopier charges	Concorde Ltd	S	45.42	9.09	54.51
154	Electricity	29/07/2024		ATC Main Account		Electricity	Smartest Energy	L	170.48	8.52	179.00
152	Water	29/07/2024		ATC Main Account		Water usage	Everflow	E	160.14		160.14
172	PWLB Loan	02/08/2024		ATC Main Account		Loan	Public Works Loan	Z	9,424.59		9,424.59
176	Town Hall Maintenance	08/08/2024		ATC Main Account		Cleaning	J Tubby	E	15.19		15.19
175	Office Equipment	08/08/2024		ATC Main Account		Software	C J Dodds	Z	30.99		30.99
177	IT services	08/08/2024		ATC Main Account		IT support	JMV	S	351.00	70.20	421.20
174	Town Ranger	08/08/2024		ATC Main Account		Town Ranger	Bramble Oak	Z	146.81		146.81
179	Town Hall Lettings	08/08/2024		ATC Main Account		Refund	Town Hall customer	E	120.00		120.00
183	Grounds Maintenance	08/08/2024		ATC Main Account		Bullivers Way	RSK Hi Line Ltd	S	9,800.00	1,960.00	11,760.00
178	Office Stationery	08/08/2024		ATC Main Account		Office Equipment	L Travers-Howard	Z	2.49		2.49
185	Scribe Accounts / Bookings	08/08/2024		ATC Main Account		Office Equipment	Scribe	S	660.00	132.00	792.00
184	Scribe Accounts / Bookings	08/08/2024		ATC Main Account		Office Equipment	Scribe	S	348.00	69.60	417.60
180	Safety reviews and certification	08/08/2024		ATC Main Account		Electrical Safety Certification	Obtain Electrical	S	865.00	173.00	1,038.00
181	Safety reviews and certification	08/08/2024		ATC Main Account		Electrical Safety Certification	Obtain Electrical	S	205.00	41.00	246.00
182	Safety reviews and certification	08/08/2024		ATC Main Account		Electrical Safety Certification	Obtain Electrical	S	305.00	61.00	366.00
186	IT services	09/08/2024		ATC Main Account		Broadband	Eclipse	S	51.68	10.34	62.02
187	Sanitary Hire	14/08/2024		ATC Main Account		Equipment Leasing	Wessex Leasing	S	211.25	42.25	253.50
188	Rates - Teignbridge	15/08/2024		ATC Main Account		Rates	Teignbridge District Counci	E	1,023.00		1,023.00
190	Town Hall Maintenance	23/08/2024		ATC Main Account		Floor clean and recoat	Wood Floor Solutions	S	650.00	130.00	780.00
189	Fire Extinguisher Service	23/08/2024		ATC Main Account		Fire alarm service	Advanced Fire Protection S	S	103.00	20.60	123.60
193	Gas	27/08/2024		ATC Main Account		Utilities	British Gas Lite	L	250.98	12.55	263.53
192	Electricity	27/08/2024		ATC Main Account		Electricity	Smartest Energy	L	170.48	8.52	179.00

Ashburton Town Council

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
191	Photocopier Charges	27/08/2024		ATC Main Account		Photocopier charges	Concorde Ltd	S	57.01	11.40	68.41
194	Water	28/08/2024		ATC Main Account		Water usage	Everflow	Z	89.09		89.09
197	Electricity	29/08/2024		ATC Main Account		electricity - Office 2/3	British Gas Lite	S	135.25	27.05	162.30
196	Waste Collection	29/08/2024		ATC Main Account		Waste	Biffa	S	500.50	100.10	600.60
204	Mayor's Allowance	29/08/2024		ATC Main Account		As cost code	Mrs S Hogbin	Z	176.99		176.99
								Total	43,062.23	3,219.82	46,282.05

Ashburton Town Council

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Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
89	Town Hall Lettings	01/07/2024		ATC Main Account		Lettings	U3a Family History	E	16.00		16.00
149	Rent	01/07/2024		ATC Main Account		Rent	The Old Library	E	775.00		775.00
151	Town Hall Lettings	01/07/2024		ATC Main Account		Lettings	U3a Scottish Dancing	E	12.00		12.00
151	Town Hall Lettings	01/07/2024		ATC Main Account		Lettings	U3a Scottish Dancing	E	12.00		12.00
150	Town Hall Lettings	01/07/2024		ATC Main Account		Lettings	U3a Talks	E	20.00		20.00
150	Town Hall Lettings	01/07/2024		ATC Main Account		Lettings	U3a Talks	E	5.00		5.00
152	Town Hall Lettings	01/07/2024		ATC Main Account		Lettings	Big Noise Chorus	E	33.00		33.00
152	Town Hall Lettings	01/07/2024		ATC Main Account		Lettings	Big Noise Chorus	E	33.00		33.00
152	Town Hall Lettings	01/07/2024		ATC Main Account		Lettings	Big Noise Chorus	E	33.00		33.00
152	Town Hall Lettings	01/07/2024		ATC Main Account		Lettings	Big Noise Chorus	E	33.00		33.00
153	Town Hall Lettings	04/07/2024		ATC Main Account		Lettings	Moorland Community Carin	E	16.00		16.00
153	Town Hall Lettings	04/07/2024		ATC Main Account		Lettings	Moorland Community Carin	E	16.00		16.00
153	Town Hall Lettings	04/07/2024		ATC Main Account		Lettings	Moorland Community Carin	E	5.00		5.00
153	Town Hall Lettings	04/07/2024		ATC Main Account		Lettings	Moorland Community Carin	E	5.00		5.00
154	Town Hall Lettings	05/07/2024		ATC Main Account		Lettings	Twinning Association - Clec	E			
154	Town Hall Lettings	05/07/2024		ATC Main Account		Lettings	Twinning Association - Clec	E	30.00		30.00
155	Rent	15/07/2024		ATC Main Account		Rent	Office 2	E	300.00		300.00
156	Rent	22/07/2024		ATC Main Account		Rent	Sarah Watts	E	600.00		600.00
157	Town Hall Lettings	22/07/2024		ATC Main Account		Lettings	The Big Skirts Choir	E	15.00		15.00
157	Town Hall Lettings	22/07/2024		ATC Main Account		Lettings	The Big Skirts Choir	E	15.00		15.00
159	Lottery Grants	25/07/2024		ATC Main Account		Lottery	lottery bank account	E			
158	Town Hall Lettings	29/07/2024		ATC Main Account		Lettings	Born Hectic Events	E	100.00		100.00
202	Rent	01/08/2024		ATC Main Account		Rent	The Old Library	E	775.00		775.00
203	Town Hall Lettings	07/08/2024		ATC Main Account		Lettings	Ashburton Methodists	E	115.00		115.00
204	Town Hall Lettings	07/08/2024		ATC Main Account		Lettings	Ashburton Methodists	E	20.00		20.00
205	Town Hall Lettings	07/08/2024		ATC Main Account		Lettings	Knit Knuts	E	16.00		16.00
206	Town Hall Lettings	07/08/2024		ATC Main Account		Lettings	AWOL	E	16.00		16.00
207	Town Hall Lettings	07/08/2024		ATC Main Account		Lettings	AWOL	E	21.00		21.00
208	Town Hall Lettings	07/08/2024		ATC Main Account		Lettings	AWOL	E	16.00		16.00
209	Town Hall Lettings	07/08/2024		ATC Main Account		Lettings	WI Keep Fit	E	50.00		50.00
210	Town Hall Lettings	07/08/2024		ATC Main Account		Lettings	WI Keep Fit	E	40.00		40.00
211	Town Hall Lettings	07/08/2024		ATC Main Account		Lettings	WI bookings	E	37.00		37.00
212	Rent	13/08/2024		ATC Main Account		Rent	Office 2	E	300.00		300.00
213	Refunds	14/08/2024		ATC Main Account		VAT Refund	HMRC	R		5,438.96	5,438.96
214	Rent	21/08/2024		ATC Main Account		Rent	Sarah Watts	E	600.00		600.00

12 September 2024 (2024-2025)

Ashburton Town Council

RECEIPTS LIST

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Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
215	Town Hall Lettings	29/08/2024		ATC Main Account		Lettings	Fiona Paterson	Z	27.00		27.00
								Total	**4,107.00**	**5,438.96**	**9,545.96**

Ashburton Town Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/08/2024			
	Cash in Hand 01/04/2024			124,920.54
	ADD			
	Receipts 01/04/2024 - 31/08/2024			102,029.83
				226,950.37
	SUBTRACT			
	Payments 01/04/2024 - 31/08/2024			125,350.93
A	**Cash in Hand 31/08/2024** (per Cash Book)			**101,599.44**
	Cash in hand per Bank Statements			
	Petty Cash	31/08/2024	50.00	
	ATC Main Account	31/08/2024	41,421.88	
	Information Centre Main Account	31/08/2024	581.48	
	Lottery Account	31/08/2024	8.66	
	ACE - Ashburton Climate Emergen	31/08/2024	0.00	
	CCLA - Public Sector Deposit fund	31/08/2024	59,537.42	
				101,599.44
	Less unpresented payments			
				101,599.44
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**101,599.44**
	A = B Checks out OK			

Appendix 3 – Item 132.24F

Ashburton Town Council

17 September 2024 (2024-2025)

Summary of Receipts and Payments

All Cost Centres and Codes

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail

A. Income / Receipts

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
108	CCLA Dividends								(N/A)
104	Donations - Town Hall								(N/A)
107	Grants Received								(N/A)
101	Precept	151,483.55	75,741.78	-75,741.77				-75,741.77	(-50%)
105	Refunds								(N/A)
102	Rent	14,000.00	7,675.00	-6,325.00		576.00	-576.00	-6,901.00	(-49%)
106	Rentals - water usage								(N/A)
103	Town Hall Lettings	12,000.00	5,173.75	-6,826.25		120.00	-120.00	-6,946.25	(-57%)
	SUB TOTAL	**177,483.55**	**88,590.53**	**-88,893.02**		**696.00**	**-696.00**	**-89,589.02**	**(-50%)**

B. Staffing

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
	SUB TOTAL				**100,275.15**	**39,013.21**	**61,261.94**	**61,261.94**	**(61%)**

C. Town Hall Expenses

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
304	Electricity				3,200.00	1,082.43	2,117.57	2,117.57	(66%)
325	Fire Extinguisher Service				505.00	103.00	402.00	402.00	(79%)
303	Gas				7,420.00	3,208.21	4,211.79	4,211.79	(56%)
313	Grounds Maintenance				25,515.56	25,515.56			(0%)
308	Insurance				7,514.47	7,514.47			(0%)
301	Rates - Teignbridge				10,867.70	5,114.50	5,753.20	5,753.20	(52%)
316	Sanitary Hire				1,625.00	422.50	1,202.50	1,202.50	(74%)
310	Town Hall Lift				300.00		300.00	300.00	(100%)
311	Town Hall Maintenance		30.00	30.00	8,375.00	3,321.92	5,053.08	5,083.08	(60%)
315	Waste Collection				1,865.60	1,081.00	784.60	784.60	(42%)
306	Water				3,000.00	718.31	2,281.69	2,281.69	(76%)
320	Window Cleaning				280.00		280.00	280.00	(100%)
	SUB TOTAL		**30.00**	**30.00**	**70,468.33**	**48,081.90**	**22,386.43**	**22,416.43**	**(31%)**

D. Town Hall Office Expenses

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
480	Audit				1,200.00	395.00	805.00	805.00	(67%)
407	Books				75.00	72.00	3.00	3.00	(4%)
408	Car Park Permit				520.00	520.00			(0%)
406	IT services				5,055.00	2,033.52	3,021.48	3,021.48	(59%)
401	Office Equipment				150.00	30.99	119.01	119.01	(79%)
402	Office Stationery		21.66	21.66	400.00	82.34	317.66	339.32	(84%)
403	Office Telephone				315.00	50.15	264.85	264.85	(84%)

Ashburton Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail

405	Photocopier Charges				1,800.00	532.20	1,267.80	1,267.80 (70%)
409	Photocopier Lease							(N/A)
404	Postage				50.00		50.00	50.00 (100%)
411	Scribe Accounts / Bookings				1,008.00	1,008.00		(0%)
410	Web hosting				2,106.00	78.00	2,028.00	2,028.00 (96%)
	SUB TOTAL		**21.66**	**21.66**	**12,679.00**	**4,802.20**	**7,876.80**	**7,898.46 (62%)**

. Council Expenses

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
530	Civic Events				500.00	36.33	463.67	463.67 (92%)
520	Councillor Training				700.00		700.00	700.00 (100%)
510	Election				337.80		337.80	337.80 (100%)
501	Mayor's Allowance				700.00	394.08	305.92	305.92 (43%)
525	Professional Fees				2,616.91	1,151.70	1,465.21	1,465.21 (55%)
	SUB TOTAL				**4,854.71**	**1,582.11**	**3,272.60**	**3,272.60 (67%)**

. Town Services

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
602	CCTV				1,250.00		1,250.00	1,250.00 (100%)
603	Memorials				100.00		100.00	100.00 (100%)
604	Shelters				100.00		100.00	100.00 (100%)
601	Snow Warden / Salt / Grit				50.00		50.00	50.00 (100%)
605	Town Ranger				5,800.00	656.81	5,143.19	5,143.19 (88%)
	SUB TOTAL				**7,300.00**	**656.81**	**6,643.19**	**6,643.19 (91%)**

. Subscriptions

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
851	SLCC							(N/A)
	SUB TOTAL							**(N/A)**

. Honorarium / Grants

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
905	Burma Star Garden							(N/A)
904	Christmas Lights				100.00		100.00	100.00 (100%)
903	Churchyard Ground Maintenanc				3,000.00	3,000.00		(0%)
910	Court Leet and Baron				75.00		75.00	75.00 (100%)
902	Museum				250.00		250.00	250.00 (100%)
901	Poppy Appeal				50.00		50.00	50.00 (100%)
906	Remembrance Band				100.00		100.00	100.00 (100%)
907	SDR Bus Service				200.00		200.00	200.00 (100%)

Ashburton Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

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911	Steward to the Courts			100.00		100.00	100.00 (100%)
909	Sustainability Grant			500.00	290.00	210.00	210.00 (42%)
908	Swimming Pool			1,250.00		1,250.00	1,250.00 (100%)
912	Town Crier			75.00		75.00	75.00 (100%)
913	Twinning - Cleder Reception			100.00	94.90	5.10	5.10 (5%)
	SUB TOTAL			**5,800.00**	**3,384.90**	**2,415.10**	**2,415.10 (41%)**

I. Info Centre

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1003	Electricity				450.00	156.67	293.33	293.33 (65%)
1002	Rates - Info Centre				3,170.00	1,584.90	1,585.10	1,585.10 (50%)
1020	Stock				5,000.00	1,919.03	3,080.97	3,080.97 (61%)
1050	Takings		2,666.33	2,666.33				2,666.33 (N/A)
1004	Telephone				600.00	421.27	178.73	178.73 (29%)
	SUB TOTAL		**2,666.33**	**2,666.33**	**9,220.00**	**4,081.87**	**5,138.13**	**7,804.46 (84%)**

L. Lottery Account

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1501	Member subs.		462.55	462.55		329.08	-329.08	133.47 (N/A)
1502	Prize winner					319.34	-319.34	-319.34 (N/A)
	SUB TOTAL		**462.55**	**462.55**		**648.42**	**-648.42**	**-185.87 (N/A)**

Z. Earmarked Reserves

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2007	ACE				785.16	39.93	745.23	745.23 (94%)
2005	Boiler Replacement				5,000.00		5,000.00	5,000.00 (100%)
2010	CCLA		1,282.75	1,282.75				1,282.75 (N/A)
2002	Community Funds				1,786.33		1,786.33	1,786.33 (100%)
2006	Kitchen ventilation				4,000.00		4,000.00	4,000.00 (100%)
2008	Lottery Grants				2,558.92		2,558.92	2,558.92 (100%)
2001	Neighbourhood Plan				3,519.84	2,703.69	816.15	816.15 (23%)
2004	PWLB Loan				18,765.56	9,424.59	9,340.97	9,340.97 (49%)
2003	Safety reviews and certification				20,000.00	1,511.00	18,489.00	18,489.00 (92%)
	SUB TOTAL		**1,282.75**	**1,282.75**	**56,415.81**	**13,679.21**	**42,736.60**	**44,019.35 (78%)**

Summary

NET TOTAL	**177,483.55**	**93,053.82**	**-84,429.73**	**267,013.00**	**116,626.63**	**150,386.37**	**65,956.64 (14%)**
V.A.T.		8,976.01			8,724.30		
GROSS TOTAL		**102,029.83**			**125,350.93**		