



Ashburton Town Council

Town Clerk: Ms. Caroline Dodds

Town Hall, North Street

Ashburton, Devon TQ13 7QQ

Tel: 01364 652142

Email: townclerk@ashburtontowncouncil.gov.uk

Website: www.ashburtontowncouncil.gov.uk

THE ANNUAL MEETING OF THE ASHBURTON TOWN COUNCIL

will be held on

Tuesday 12th May 2026 at 7.00pm

AGENDA

- 001.26AM Election of the Chair to Ashburton Town Council (Town Mayor).**
- 002.26AM Declaration of Acceptance of Office of Chair.**
- 003.26AM Apologies.**
- 004.26AM Election of the Deputy Chair to Ashburton Town Council.**
- 005.26AM Adoption of Ashburton Town Council Operational Policies and Procedures.**
- i. Standing Orders.
 - ii. Terms of Reference for Committees.
 - iii. Code of Conduct.
 - iv. Review of the Scheme of Delegated Authority.
 - v. Review of the Council's complaints procedure
- 006.26AM Adoption of Ashburton Town Council Financial Policies and Procedures.**
- i. Financial Regulations
 - ii. Statement of Internal Control.
 - iii. Financial Risk Assessment.
 - iv. Investment Strategy.
 - v. Confirmation of insurance cover and all insurable risks
 - vi. Review of council and staff subscriptions to other bodies
 - vii. Review of the expenditure incurred under s137 of the Local Government Act 1972
- 007.26AM Adoption of other Ashburton Town Council Policies and Procedures.**
- i. Health & Safety Policy
 - ii. Communication and Social Media Policy
 - iii. Data Handling Policy
- 008.26AM Appointment of Councillors to committees:**
- | | |
|------------------------------------|-----------------------|
| i. Finance and Town Hall Buildings | Committee members |
| ii. General Purpose | Committee members |
| iii. Planning | Committee members |
| iv. Emergency Committee | All Councillors |
| v. Human Resources (Finance) | Sub-committee members |
| vi. Information Centre (Finance) | Sub-committee members |



Ashburton Town Council

Town Clerk: Ms. Caroline Dodds

Town Hall, North Street

Ashburton, Devon TQ13 7QQ

Tel: 01364 652142

Email: townclerk@ashburtontowncouncil.gov.uk

Website: www.ashburtontowncouncil.gov.uk

009.26AM Appointment of Council representatives to advisory sub-committees:

- i. Land Management Working Group (General Purpose)
- ii. Neighbourhood Plan Steering Group (General Purpose)
- iii. Town Furniture Working Group (General Purpose)
- iv. Asset Management Working Group (Finance)
- v. Sustainability Working Group (Finance)
- vi. Town Team (Finance)

010.26AM Appointment of Council representatives to other organisations:

- i. Ashburton Climate Emergency / Community Fridge
- ii. Ashburton Community Land Trust
- iii. Ashburton / Cleder Twinning Association
- iv. Ashburton Museum
- v. Ashburton Swimming Pool
- vi. Bank Youth Project
- vii. Cancer Research Campaign
- viii. Carnival Committee
- ix. Chamber of Trade and Commerce
- x. Glendinning Liaison
- xi. Moorland Community Caring
- xii. Royal British Legion
- xiii. Six-a-Side Courts' meeting (x6)

011.26AM Review of Land and other Assets, and the Inspection and Sealing of Deeds in the custody of the Council.

012.26AM Confirmation of the dates of ordinary meetings of the Council until the next Annual Meeting

Caroline Dodds
Town Clerk

Published 07/05/2026

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT