Ashburton Town Council

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A meeting of the Human Resources Sub-Committee on
Wednesday 15th July 2026
at 7.00pm in The Information Centre.

COUNCILLORS ARE REMINDED TO DECLARE ANY INTERESTS THEY MAY HAVE ON ANY ISSUE BEING DISCUSSED AS PER THE CODE OF CONDUCT

AGENDA

010.26HR **Election of Chair.**

011.26HR **Election of Deputy.**

012.26HR **Apologies.**

013.26HR **Declarations of interest.**
To receive any declarations of interest for items on the agenda.

014.26HR **Public comments and statements.**
The public may speak for a maximum of 10 minutes on items on the agenda or items that may be considered for a future agenda at the Chairman's discretion.

015.26HR **To approve the minutes of the previous meeting on 20th January 2026.**

016.26HR **To discuss and organise staff reviews due:**
- Clerk probation review
- Deputy Clerk annual review
- Admin Assistant probation review

017.26HR **To consider adoption of NALC model contracts.**

018.26HR **PART II**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960 / Local Government Act 1972 (Schedule 12A), the public and press are excluded due to the confidential nature of the business to be transacted.

019.26HR **To discuss a salary matter arising from the Internal Audit visit.**

020.26HR **To discuss a staff health matter.**

Caroline Dodds
Town Clerk and RFO to Ashburton Town Council
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THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT